



KONGSBERG

Houston

# Kongsberg Maritime Training

Delegate information pack

# Dear delegate

– welcome to Houston!

We are delighted to welcome you to Kongsberg Maritime in Houston, Texas. This information pack is designed to give you information that might be helpful prior to attending a course at our training centre. If you have any other questions please do not hesitate to contact us.

## Travel

Please arrange flights and accommodation according to dates and times specified on your confirmation e-mail. The course will finish at the time stated unless specified.

## On the day

Your course start time is listed in the e-mail received. Please arrive in due time for your course. Upon arrival please visit our main reception.

## Access to building

We are located on the 2nd floor in Suite 212. Please note that the training centre will not be open to delegates until 8:00am. You will be asked to present a form of ID (driver's license or passport) upon your arrival on the first day of class.

## Class schedule/timing

Courses are from 8:30am to 4:00pm daily. Travel arrangements should not be made for late morning/early afternoon travel.



## Our training centre

Kongsberg Maritime Inc  
Houston Training Centre  
10777 Westheimer Road Suite 212  
Houston, Texas 77042  
United States

Telephone  
+1 713 329 5580

Email  
[km.training.houston@km.kongsberg.com](mailto:km.training.houston@km.kongsberg.com)

### **Course attendance**

If a delegate misses more than 3 total hours of course time, they will not be issued a certificate of completion.

### **Lunch**

Is provided each full day of training. Please notify the training center in advance of any dietary requirements. We also have a lunch room where beverages are provided.

### **Training materials**

All reading materials / stationary will be provided at the Training Centre on the first day as we are unable to send it to the delegates before the course begins.

### **Log books / Certificates**

These will be handed over to the delegates subject to instructions from their Companies and Course Fees having been received in good time. Alternatively, copies of the Certificates will be provided. If you are delegates in the Basic DP Operator Course, once you pass the online Nautical Institute Assessment, we will provide you with your DP Logbook.

### **Other log books**

Should a delegate want to endorse the training into their Log Books, they may want to bring it along.

### **DP Induction course**

Delegates should have provided the Training Centre upon enrollment both a copy of their STCW Documentation for verification as well as their passport numbers. Please make sure to also bring your license with you on the first day of class.

### **Complaints**

Complaints may be made orally or in writing to the training center within 7 days of course completion. If made in writing, they shall be addressed to the training center at [km.training.houston@km.kongsberg.com](mailto:km.training.houston@km.kongsberg.com) for the attention of the Training Center Manager. The complaint shall be signed by the complainant and comprise at least: name and address of the complainant and the date/description of the behavior to which the complaint is addressed. Additional information is available on request.

### **Special needs**

We recognise that some course participants may have special needs and therefore require assistance during their attendance. Please notify us of any specific requirements or assistance and we will endeavour to meet these.



## Transportation

### Location

We are located on the west side of Beltway 8 (W. Sam Houston Pkwy S) just south of I-10 (Katy Freeway) and North of US 59 (Southwest Freeway). We are located at the corner of Walnut Bend and Westheimer Rd.

### From airport to hotel

Super Shuttle

Approx. \$35 per person, one way

Website [www.supershuttle.com](http://www.supershuttle.com)

Yellow Cab with zTrip

Approx. \$80 per person, one way

Website [www.ztrip.com/houston](http://www.ztrip.com/houston)

Telephone +1 713 236 1111

### Times and distances

Note: Travel times are 45 minutes by car / taxi. Please add 30-40 minutes during rush hours.

From Houston Intercontinental Airport (IAH): 34 miles

From Houston Hobby Airport: 29 miles

### Parking

The entrance for the parking garage is off Walnut Bend. Please follow the signs for Guest Parking. All participants must park in the garage Visitor's Parking. Oversized vehicles may be parked across the street in the Target parking lot.

Do not park in Employee, Reserved, or 24 Hour Fitness parking. If you park in any of these three locations, your vehicle will be towed at your expense.

## Hotel accommodation

### General information

There are hotels in the area we have corporate rates with. Participants are responsible for transportation and hotel accommodations. When calling to make reservations, tell them you would like the Kongsberg Corporate Rate.

Always confirm shuttle service at check-in. Most hotels have free shuttle service within a five mile radius.



### Sonesta Simply Suites Houston CityCentre I-10 West

10503 Town and Country Way  
Houston, Texas 77024

Telephone +1 713 464 677

Website <https://www.sonesta.com/sonesta-simply-suites/tx/houston/sonesta-simply-suites-houston-citycentre-i-10-west>





### **Holiday Inn Houston Westchase**

10609 Westpark Drive  
Houston, Texas 77042

Telephone +1 713 532 5400  
Email [msmith@hiwestchase.com](mailto:msmith@hiwestchase.com)  
Website <https://www.ihg.com/holidayinn/hotels/us/en/houston/houto/hoteldetail.10609>

Offers shuttle service within a 5-mile radius



### **The Moran CityCentre**

800 Sorella Court  
Houston, Texas 77024

Telephone +1 888 248 1256  
Email [reservations@themoranhotel.com](mailto:reservations@themoranhotel.com)  
Website <https://www.themoranhotel.com/>

Booking code: NEKGONGS



### **Westchase Marriott**

2900 Briarpark Drive  
Houston, Texas 77042

Telephone +1 713 978 7400  
Website <https://www.marriott.com/en-us/hotels/houwm-houston-marriott-westchase/overview/>



### **Staybridge Suites**

3251 W Sam Houston Parkway N  
Houston, Texas 77043

Telephone +1 713 462 4720  
Website <https://www.ihg.com/staybridge/hotels/us/en/houston/houkp/hoteldetail>



# KONGSBERG

Kongsberg Maritime is a technology pioneer, enabling a more sustainable future for our oceans. Our zero-emission integrated technologies advance the maritime industry and solve our customers' toughest problems. With unmatched competence, domain knowledge, innovation, and market reach, we are the trusted maritime partner.

#### OUR MISSION

Is to help our customers world-wide in your efforts towards predictable, safe and un-interrupted operations throughout the lifecycle of our delivered products. People are the bridge between advanced technology and optimal operations - investing in developing their abilities is the key to efficient operations as well as preventing interruptions and loss.

#### OUR OFFERINGS – STANDARD COURSES AND CUSTOMIZED TRAINING

To meet any specific training requirements we offer both standard and customized courses that focus on how to operate and maintain the product.

Standard courses will be available on our training portal:

<https://training.km.kongsberg.com/>

#### INCREASED PROFIT THROUGH REAL COMPETENCE

A competent crewmember will be able to deescalate a situation and prevent incidents from becoming accidents. Competent operation and utilization of complex systems may save millions through quicker execution of operations and lower maintenance cost. On the other hand, incidents with lost operational time and damaged equipment involve considerable

cost and loss of revenue. Over time, safe and efficient operation results in increased profit – the cost of Training is miniscule in comparison.

In order to verify that our participants have gained real competence, we have integrated various forms of assessment methods into our training programmes. We can perform theoretical pre- and post- assessment as well as practical assessments using simulators.

#### WORLD CLASS INSTRUCTORS

We take pride in our world-class team of instructors in Kongsberg Maritime Products and integrated systems. Our instructors have a variety of backgrounds, including project engineers, service engineers, Bridge Officers and teachers. We have immediate access to the KM Product & Technology developers, which gives us a unique possibility to acquire up-to-date, thorough system knowledge, for direct benefit of our customers.

The combination of deep system knowledge, operational competence and the instructors' ability to educate, results in very powerful learning experiences for our customers.

